



Development Opportunity For Lease or Sale

339 Salem Avenue SW, Roanoke, VA 24016

Proposal Deadline: April 14, 2023



The City of Roanoke's former Homeless Assistance Team (HAT) building and adjacent parking lot are available for redevelopment. The Property is located at 339 Salem Avenue SW, Roanoke, VA 24016 (Tax Map Number 1010107) and consists of approximately 0.22 acres. The building is approximately 3,239 square feet and was built in 1957.

For complete property details, please follow the link provided below to the City of Roanoke's GIS system and use the Search/Query function by entering the tax map number.

GIS link: <https://gisre.roanokeva.gov/js/>

Our GIS system also displays program incentives, so please follow that link for a more comprehensive listing of potential incentives.

How to Propose:

Proposals for the property must contain the following elements:

- Description of the organization's history, purpose and intended use of the property accompanied by a letter of commitment from its board leadership,
- Business Plan outlining the use of the property and how funding will be obtained for its renovation/reuse. The plan must include funding commitment and renovation timelines for the property from the initial lease term to the completion of the project and will identify the legal name of the lessee/owner entity,



- Renovation/Reuse plan outlining proposed physical improvements and proposed actions to retain/restore character defining architectural features of the property,
- Any conditions and/or contingencies associated with the submitted Proposal.

Please submit your written proposal including the form on the following page to:

Marc Nelson, Director Economic Development
117 Church Avenue, SW
Roanoke, VA 24011

Or by email to: econdevl@roanokeva.gov

Only those proposals sent to the Department of Economic Development and containing all of the proposal elements above will be considered.

For more information, please contact the Department of Economic Development at 540-853-2715.



**CITY OF ROANOKE
ECONOMIC DEVELOPMENT DEPARTMENT
LEASE-TO-OWN PROPOSAL**

PROPERTY ADDRESS: 339 Salem Avenue SW, Roanoke, VA 24016

TAX NUMBER: 1010107

DATE: _____

APPLICANT/CONTACT: _____

FULL NAME (As to be stated on the Lease):

HOME ADDRESS (or) PRINCIPAL OFFICE:

(Physical addresses only. No Post Office Boxes)

CITY: _____ STATE: _____ ZIP: _____

DAYTIME PHONE: _____

- | | |
|---|---|
| <input type="checkbox"/> CORPORATION | <input type="checkbox"/> INDIVIDUAL(S) |
| <input type="checkbox"/> LIMITED PARTNERSHIP | <input type="checkbox"/> JOINT TENANTS |
| <input type="checkbox"/> LIMITED LIABILITY COMPANY | <input type="checkbox"/> TENANTS IN COMMON |
| <input type="checkbox"/> PARTNERSHIP | <input type="checkbox"/> SOLE PROPRIETORSHIP |

I hereby certify that I have been provided with and have read the announcement of Lease-To-Purchase for the above-referenced property and submit this proposal in accordance with all provisions of the said announcement.

Signature
